

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children and Families		
Contact person:	Angela Depledge		Telephone number: 0113 3789823
Subject²:	To further modify the existing Leeds Interim Framework Agreement to provide support and accommodation for care leavers and vulnerable young people (16-25 years).		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>To further modify the existing Leeds Interim Framework Agreement to support Leeds City Council in its statutory duty to provide support and accommodation for care leavers and vulnerable young people (16-25 years).</p> <p>To invoke Contracts Procedure Rules 10 and 21.6 to modify the end date of the existing Leeds Interim Framework Agreement with providers delivering support and accommodation for care leavers and vulnerable young people (16-25 years). The Leeds Interim Framework Agreement commenced on 19/12/2018 to 31/01/2020 with the opportunity for an extension to 31/07/2020 undertaken.</p> <p>A modification for the period of 8-months ran from 01/08/2020 to</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

31/03/2021. A further modification will run for the period of 9-months from 01/04/2021 to 31/12/2021. There are no further opportunities to extend or modify this Framework Agreement.

The provision under the Public Contract Regulation 72(1) sets out the conditions required to allow the extension or modification of an existing contract can take place without a new procurement procedure.

The requirement for the modification to the Leeds Interim Framework Agreement has been brought about by circumstances which the local authority could not have foreseen, COVID-19; this does not change the overall nature of the framework; to deliver quality placements for our children looked after and care leavers (16-25 years).

The increase in price does not exceed 50% of the value of the original contract.

A brief statement of the reasons for the decision

(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

The requirement for the modification to the Leeds Interim Framework Agreement has been brought about by circumstances which the local authority could not have foreseen – COVID-19.

COVID-19 has impacted on the number of properties being available for vulnerable young people who are ready to transfer to full independence to move on to accommodation outside of our commissioned services - no movement out has affected the number of available accommodation units for new placements to move in to. A further critical point is that COVID-19 also impacted Leeds City Council – Choice Based Lettings (CBL) scheme; reduced availability of move on options for those young people currently in service has caused a bottleneck. In turn, this presents a risk to the local authority, in its statutory duty to ensure that children looked after and care leavers are placed in suitable support and accommodation placements, , within an unregulated market, post the end of the Leeds Interim Framework Agreement, 31/03/2021.


This modification will be a further interim position and support Leeds City Council to identify placements within the constraints of an agreed

	contract specification and terms and conditions against which to deliver quality accommodation and support for children and vulnerable young people (16-25 years).
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision
Affected wards:	
Details of consultation undertaken⁴:	Cllr Venner
	Ward Councillors
	Others
Implementation	April 2021.
List of Forthcoming Key Decisions⁵	Date Added to List:- 23 February 2021
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Sal Tariq – Director of Children & Families		
	Signature 	Date: 17/3/21	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.